

CELLULOID BAINBRIDGE GUIDELINES AND PROCEDURES

Festival Date: April 18, 2010

Started in 1999, Celluloid Bainbridge is a free, all-day screening of films with a Bainbridge connection. The goal of the festival is to bring the Bainbridge community together to learn about and celebrate local filmmakers, both established and aspiring, and to provide a venue for the filmmakers to share their work with their community.

- **Eligibility:** Films must have a Bainbridge connection: they must either be filmed, at least in part, on Bainbridge Island or have a past or present Bainbridge Islander in the cast or crew.

- **Application Process: February 1, 2010 deadline.** The application process requires a) completion of a submission form providing information about the film and the Bainbridge connection; b) an entry fee of \$25 per film for adults and \$15 for applicants high school age and under (refunded if a film is not included in the festival); c) a screening copy of the film. For applicants submitting more than one film, the combined entry fee will not exceed \$40 for adults and \$25 for applicants high school age and under.

Applicants who are submitting works in progress and are unable to provide a screening copy must contact BIAHC by February 1, 2010 to request an extension to provide the screening copy.

Late or incomplete entries will be considered on a space-available basis, via the process outlined below, **Selection of Films from Waiting List.**

- **Use of Copyrighted Material:** It is the applicant's responsibility to ensure that all required copyright clearances and use permissions with respect to his or her entry have been obtained.

Applicants must sign an indemnity agreement freeing BIAHC and the Lynwood Theatre from any liability if copyright clearance or use legitimacy is challenged. If the applicant is a minor, his or her parent or legal guardian must sign the agreement.

- **Media Format:** DVD preferred. 35-mm and other formats that can be played through the Lynwood Theatre's LCD projector are also acceptable.

- **Criteria:** Films are screened primarily for production values and suitability for a community-oriented festival. Content considered inappropriate for children, such as swearing, violence, nudity, or sexual situations, will be identified as such in the festival program.

The program will also include this statement: *The opinions expressed in films shown at Celluloid Bainbridge do not necessarily reflect those of the Bainbridge Island Arts and Humanities Council, sponsor of Celluloid Bainbridge.*

- **Scheduling Restrictions:** For scheduling reasons, and to provide festival screen time to as many applicants and filmmakers as possible, BIAHC may require applicants or filmmakers with

multiple submissions to select just one or two to show. BIAHC may also request the editing or excerpting of long documentaries.

- **Selection of Films from Waiting List:** The length of the festival depends on the available screen time allotted for Celluloid Bainbridge each year by the Lynwood Theatre. Once the festival schedule is full, a waiting list will be created that may include both late entries and multiple submissions.

If vacancies occur in the schedule, films will be selected from the list based on both the quality of the films and the need to provide a variety of films for audience interest.

Throughout the festival, attempts will be made to achieve a balance among documentaries, features, kids' films, animation, experimental pieces, a variety of subject matter, and long vs. short pieces.

- **Screening Committee:** Entries are screened by a committee of at least three people, including the Celluloid Bainbridge Coordinator, a representative from the BIAHC Board of Directors, and members from the Bainbridge community. At the discretion of the Screening Committee, BIAHC reserves the right to reject any film submission.

- **Conflict of Interest:** Films from Screening Committee members of films to which they are contributors are ineligible for entry in Celluloid Bainbridge. Submission of a film in which relatives or partners of a Screening Committee member are involved will require that member's recusal from the selection process for that particular film.

- **Film Entries by Special Invitation:** BIAHC reserves the right to waive these submission guidelines and requirements, other than the Bainbridge-connection and copyright-clearance requirements, when necessary to secure the entry of a particular film that would not otherwise be submitted and that could serve as a festival headliner in order to promote and enhance the overall festival.

Celluloid Bainbridge is a program of the Bainbridge Island Arts and Humanities Council, whose mission is to create an environment on Bainbridge Island in which the arts and humanities flourish.

Questions? Contact BIAHC at 206.842.7901 or celluloidbainbridge@artshum.org.